**FAREEDA N. ADEEB M.D., FAAP *DIPLOMATE AMERICAN BOARD OF PEDIATRICS* 275 O’CONNOR DR. STE B SAN JOSE,CA 95128 Office:408-279-8798 Fax:408-279-8777**

**OFFICE POLICIES:**

* Co-payments are due at the time of service.
* A charge of $5.00 should be included if the co-payment not paid at the time of service.
* Parent or the guardian who requests the treatment for the patient is responsible for the co-payment at the time of service.
* Any cancellation or rescheduling should be done 24-48 hours prior to the scheduled appointment.
* Any NO SHOWS for Physical exams, there is a charge of $50.00.

(Since we allot 30 mins for each physical exam)

* And charge of $25.00 for any NO SHOW for the Sick visit or Follow ups.
* For any check returned by the bank for insufficient fund there well be processing fee of $5.00 and a $10.00 Bank charges.

Thank you

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Signature of Parent/Guardian Date